

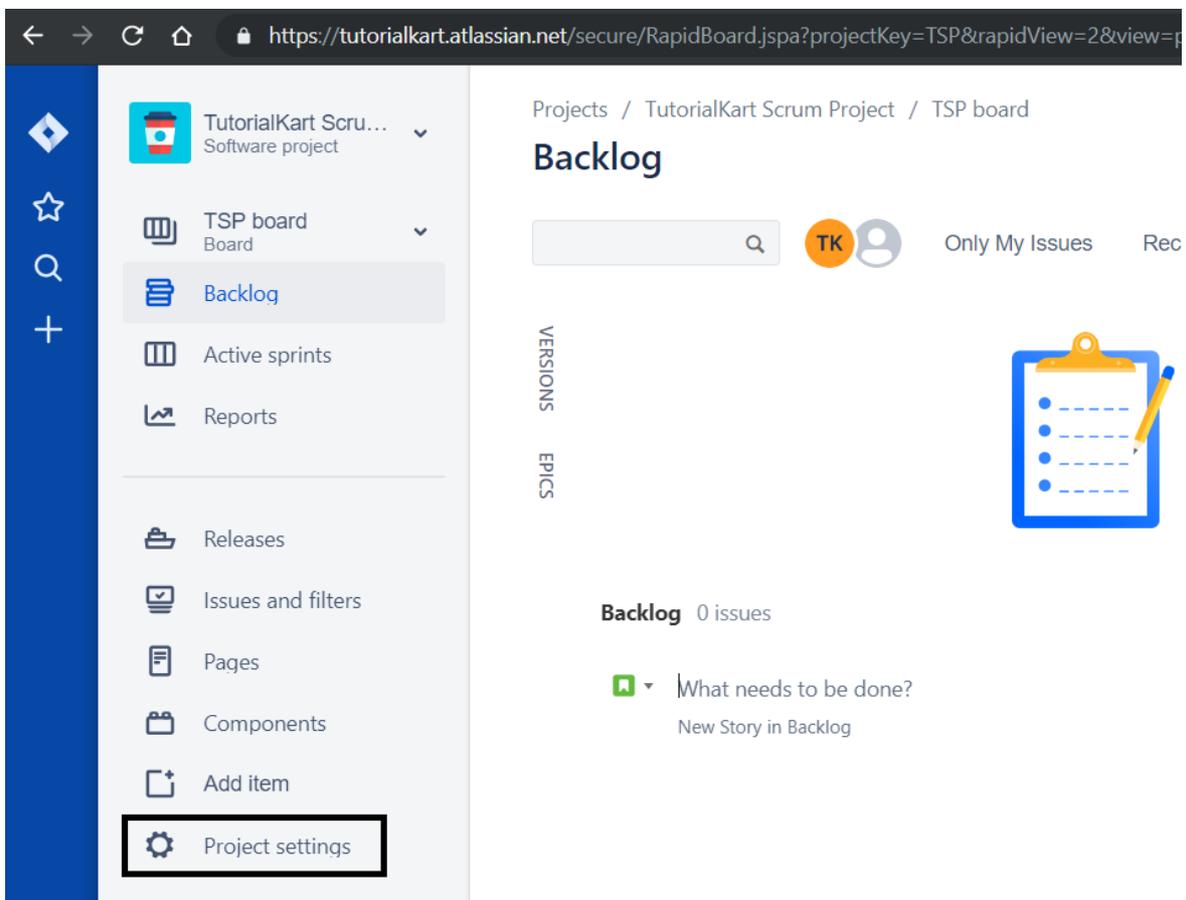
How to Add People to JIRA Scrum Board?

Steps to Add People to JIRA Scrum Board

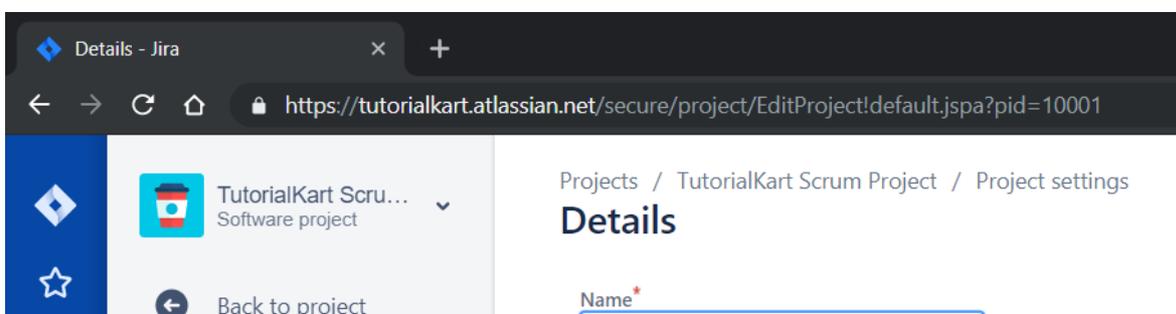
Follow these steps to add people to JIRA Scrum Board.

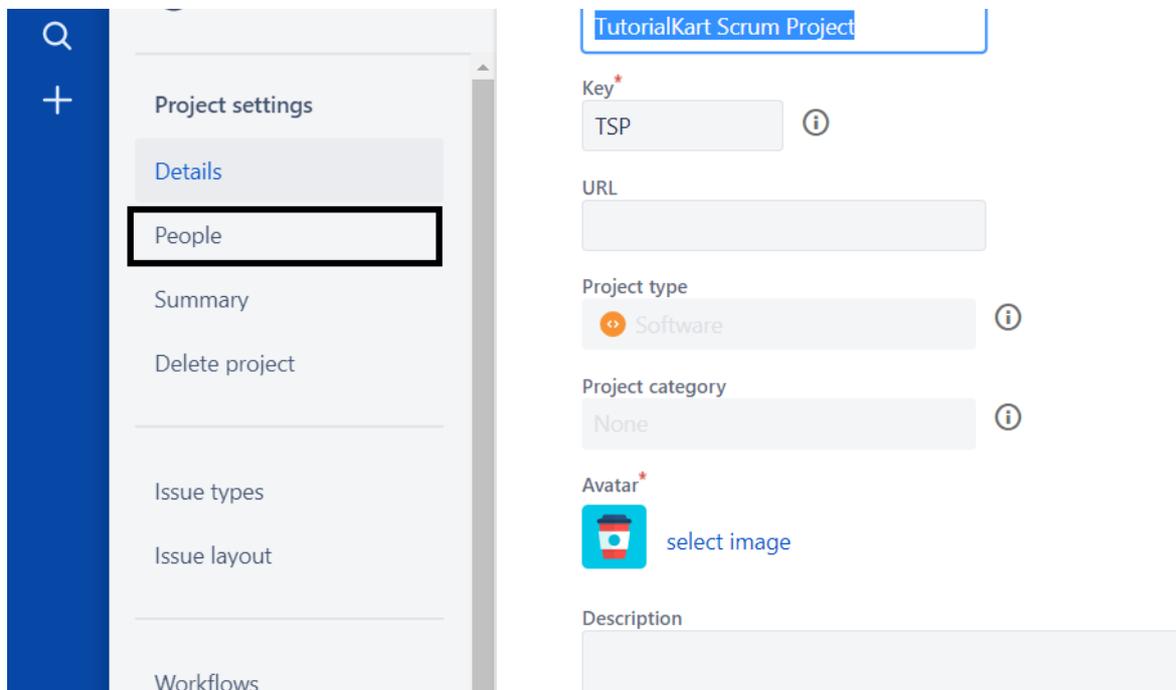
Step 1: Project Settings

Login to the Scrum board and click on Project Settings.



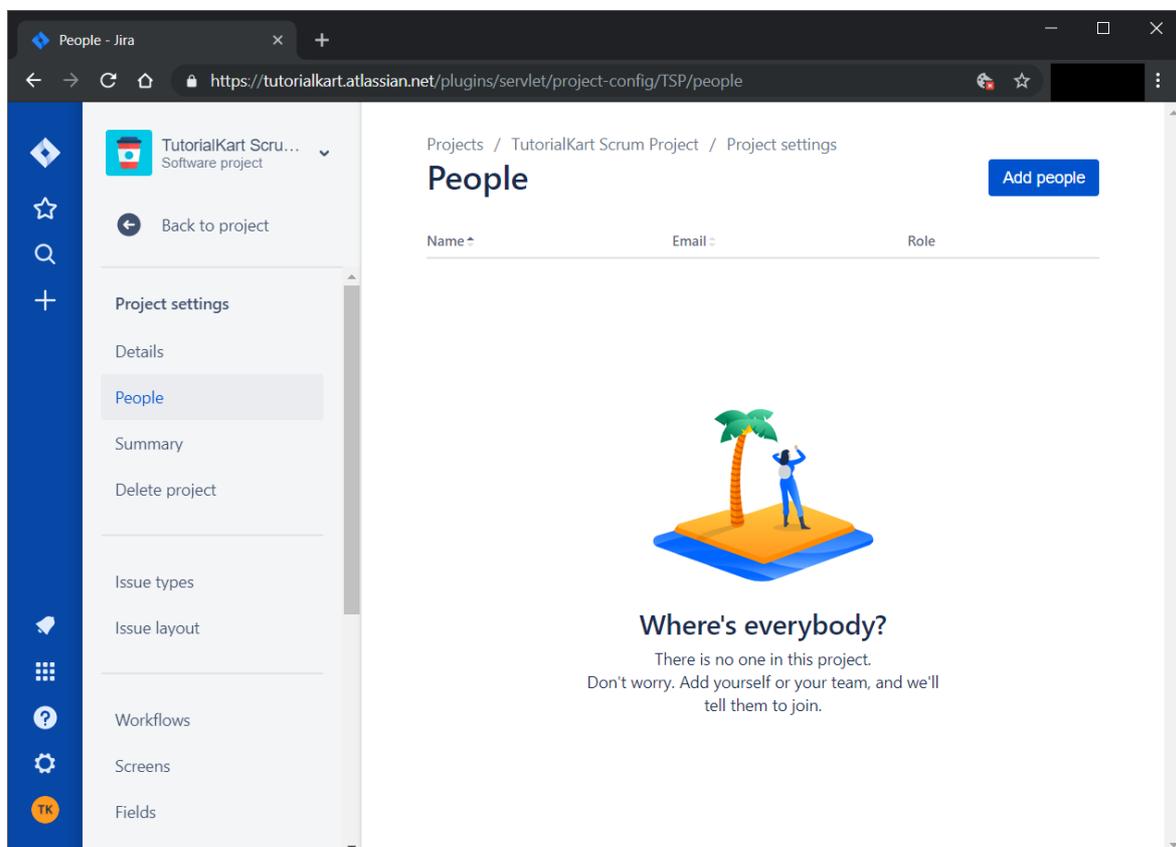
Following Project Settings page loads.





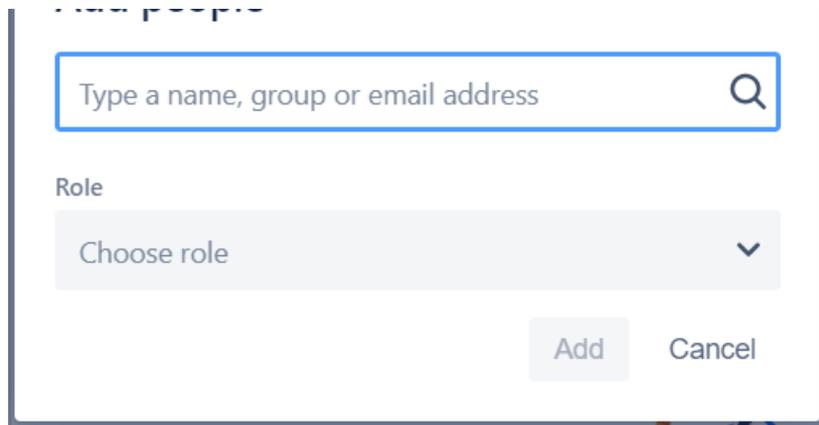
Step 2: Add people

The People page looks as shown below. If there are no people added to the JIRA Project yet, you will get a message that “There is no one in this project”. We can add people to this JIRA Scrum Board by clicking on the **Add people** button present on the top right corner.



When you click on **Add people** button, following window appears as a pop up.





Now, you can type a name, group or email address.

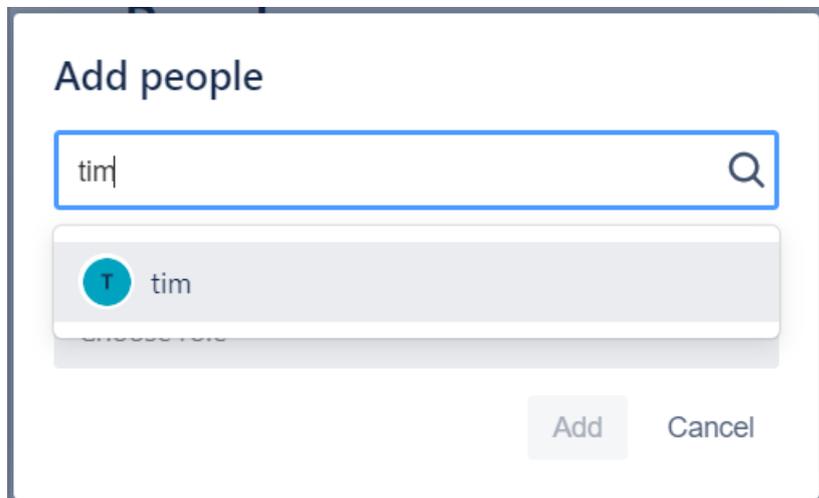
If you type a name, it will search in the list of team members you added while creating the JIRA Project.

Or you can also type an email address to add people to JIRA Scrum Board.

In this tutorial, we will try with two scenarios of typing a name and the other with an email address.

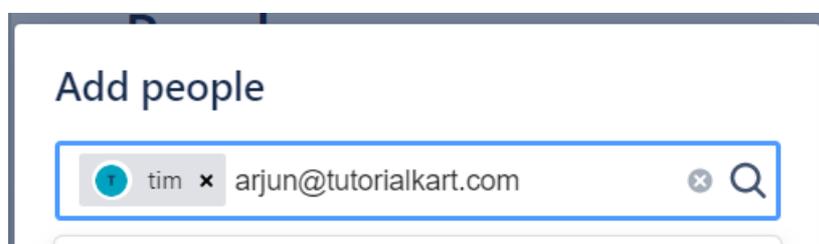
Type a name

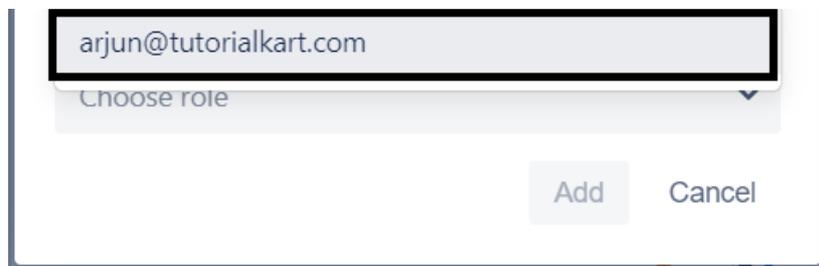
When you type a name, suggestions start appearing as a list and you can choose from it.



Type an email

You can also type an email. After you type the email completely, select the email that appears in the list below the text field.





Now choose the role. By default, Administrators role will be present in the drop down. Select it and click on **Add** button.

Projects / TutorialKart Scrum Project / Project settings

People

[Add people](#)

Name	Email	Role	
 arjun INVITED	arjun@tutorialkart.com	Administrators	
 tim	--	Administrators	Remove

Step 3: Email Invitation

If you are already added as member while creating project, you will be automatically added to the project.

Or else, you will see an **INVITED** button next to the name. An email would be sent to the mail as shown below.

Tutorial Kart has invited you to Jira Message 1 of 41

From: Atlassian
To: arjun@tutorialkart.com
Date: Today 05:19

Tutorial Kart and your team are waiting for you
you are missing out on working with your team at tutorialkart.atlassian.net.

[Join them now](#)

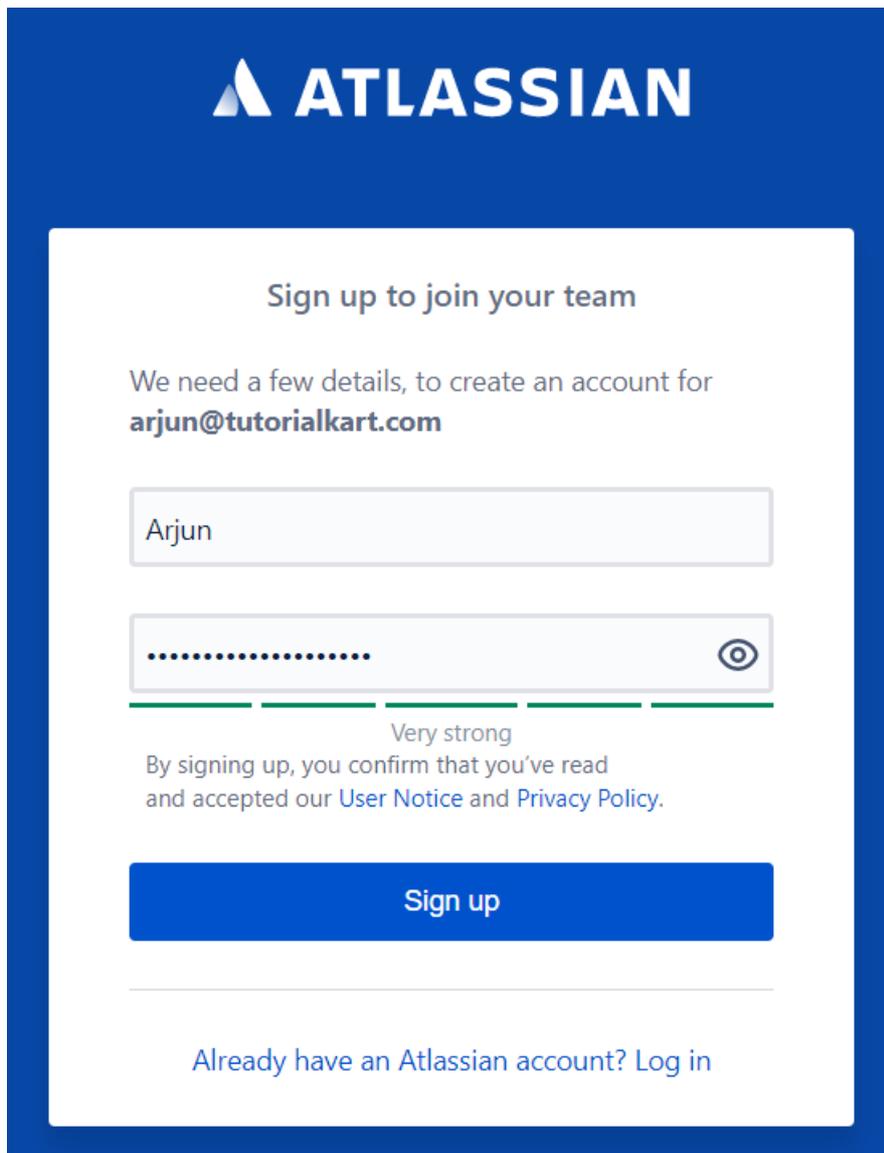
Hi arjun,

Your team is waiting for you to start collaborating. They are using Jira Software.

Tutorial Kart has invited you to join them using Tutorialkart's tools.
Your team is using Jira for issue tracking.

Click on Join them now. As you joining for the first time, you would be asked to provide your name and set a

password for enabling login to the JIRA Project.



ATLASSIAN

Sign up to join your team

We need a few details, to create an account for **arjun@tutorialkart.com**

Arjun

.....

Very strong

By signing up, you confirm that you've read and accepted our [User Notice](#) and [Privacy Policy](#).

Sign up

[Already have an Atlassian account? Log in](#)

If you refresh the people page after this sign up process by the team members, you would see similar like in the below screenshot.

Projects / TutorialKart Scrum Project / Project settings

People

Add people

Name ↕	Email ↕	Role	
 arjun	arjun@tutorialkart.com	Administrators ▾	Remove
 tim	tim@tutorialkart.com	Administrators ▾	Remove

Summary

In this [JIRA Tutorial](#), we learned to add members to the JIRA Scrum Board.

JIRA Tutorial

- ◆ JIRA Tutorial

JIRA Scrum

- ◆ JIRA - Create Scrum Board

⇒ JIRA Scrum - Add People

- ◆ JIRA Scrum - Create Issue

- ◆ JIRA Scrum - Create Sprint