

Create Check Lots in SAP | Define number ranges for checks

How to Create Check Lots in SAP?

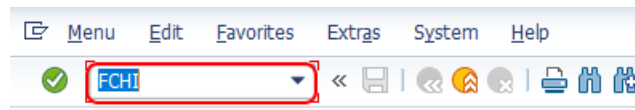
The creation of check lots in SAP is mandatory configuration for payments through checks. In this tutorial you will learn how to create check lots / define number ranges for checks in [SAP systems](#) using transaction code FCHI.

SAP Menu Path

SAP R/3 Role Menu	Maintaining check lots
Transaction code	FCHI
SAP Menu	SPRO > IMG > Financial Accounting > Accounts Receivable & Accounts Payable > Business transactions > Outgoing payments > Automatic outgoing payment > Payment media > check management > define number ranges for checks.

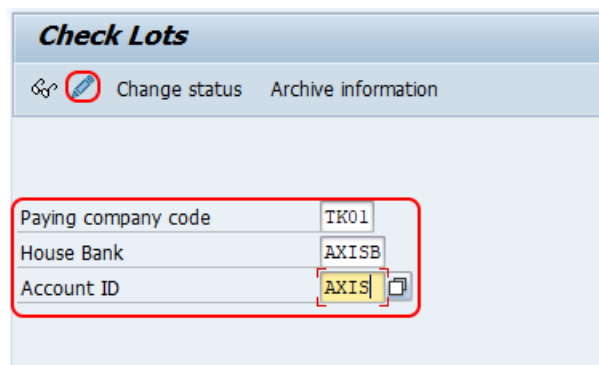
Configuration steps

Step 1 : – Enter T-code “FCHI” in SAP command field and enter.



Step 2 : – On check lots screen, update the following details.

- Paying company code : – Update the paying **company code** key i.e. TK01
- House Bank : – Update the **house bank** i.e. AXISB
- Account Id : – Update the house bank account id i.e. AXIS
- Click on change button to create the check lots as per requirements.



Step 3 : – On maintain check lots screen, click on create button for maintaining number ranges for checks as per requirements of project.

Maintain Check Lots

Split lot

Paying company code: TK Software limited
 House Bank: Axis Bank
 Account ID: Axis Bank

Lot n...	Short info	Check no. from	Check number to	Next lot	Number status	Non-seq

Note : – The check lot numbers are to be updated based on the bank issues checks.

A window open for creating the check lot number. Update the following details.

- Lot number : – Give the lot number
- Check Number : – Starting number of Check
- To : – Update the last number of check.
- Non Sequential : – It is optional to choose the non sequential check box, however to run the automatic payment program you need to select the non sequential check box.

Create Lot

Lot

Lot number:

Check number:

To:

Control data

Next lot number:

Non-sequential

Pmnt meths list:

Additional information

Short info:

Purchase date:

Press enter to continue.

Update the short information of check lot

Maintain Check Lots

Split lot

Paying company code: TK Software limited
 House Bank: Axis Bank
 Account ID: Axis Bank

Lot n...	Short info	Check no. from	Check number to	Next lot	Number status	Non-seq
1	Axis Bank Check Lot 1	150000	159999			<input type="checkbox"/>

Click on save button and save the configured check lots in SAP.

SAP FICO Training

- [SAP FICO Tutorials](#)

SAP FICO - Introduction

- [SAP Financial Accounting](#)

- [What is SAP FICO](#)

- [What is client in SAP](#)

SAP FICO - Enterprise Structure

- [Define Company in SAP](#)

- [Define Company Code in SAP](#)

- [Assign company code to company in SAP](#)

- [Define business area and consolidation business area in SAP](#)

- [Assign business area to consolidated business area in SAP](#)

- [Define credit control area in SAP](#)

- [Assign company code to credit control area in SAP](#)

- [Define functional area in SAP](#)

- [Maintain Financial Management Area in SAP](#)

- [Assign financial management area to company code in SAP](#)

- [How to create segments in SAP](#)

SAP FICO - Global Parameters

- [What is Chart of accounts and how to create COA in SAP?](#)

- [Assign company code to chart of accounts](#)

- [What is Fiscal year in SAP?](#)

- [How to maintain fiscal year variant](#)

- [Assign company code to fiscal year variant](#)

- [Define account group in SAP](#)

- [Define retained earnings account](#)

- [Define posting period variant \(PPV\)](#)

- [Assign variants to company code in SAP](#)

- [Open and closing posting period variants](#)

- [Define field status variant and field status groups in FICO](#)

- [Assign company code to field status variant](#)

- [Define Tolerance group for G/L accounts](#)

‡ Define Tolerance group for G/L accounts

‡ Define Tolerance group for employees

‡ Check company code global parameters

SAP FICO - Foreign Currency Transactions

‡ Check exchange rate types

‡ Define translation ratios for currency translation

‡ How to maintain exchange rates in SAP

‡ Define accounts for exchange rate differences

‡ Define foreign currency valuation methods

‡ Define accounting principles and assign to ledger group

‡ Define valuation areas and assign to accounting principles

SAP FICO - New G/L Accounting

‡ How to activate new G/L accounting?

‡ Define ledgers for general ledger accounting

‡ Define currencies for leading currency

‡ Define & Activate Non-Leading Ledgers

‡ Define Zero-balance clearing account

‡ Define interest calculation types

‡ Define interest indicator

SAP FICO - Accounts Receivable

‡ Define account group for customers

‡ Maintain number ranges for customer account groups

‡ Assign number ranges to customer account groups

‡ Define risk categories

‡ Define tolerance group for Customers

‡ Create sundry debtors accounts

‡ Define Customer Master Record

SAP FICO - Accounts Payable

‡ What is Accounts Payable in SAP?

‡ Define vendor account groups

‡ Maintain number range intervals for vendor accounts

‡ Assign number ranges to vendor account groups

‡ Create payment terms

‡ Define accounts for cash discount taken

‣ Define Vendor reconciliation account

‣ Create vendor code

SAP FICO - Tax on Sales and Purchases

‣ What is Sales tax and Purchase tax in SAP?

‣ Define tax calculation procedures

‣ Assign country to calculation procedure

‣ Assign tax codes for non taxable transactions

‣ Maintain tax codes for sales and purchases

‣ Define tax accounts in SAP

SAP FICO - Bank Accounting

‣ What is Bank Accounting in SAP?

‣ Define bank key

‣ Define house bank in SAP

‣ Create check lots

‣ Automatic payment program

SAP FICO - Asset Accounting

‣ What is Asset Accounting in SAP?

‣ Define Chart of Depreciation

‣ Assign chart of depreciation to company code

‣ Specify Account Determination

‣ Number range intervals for Assets

‣ Maintain Asset Classes

‣ Define tax accounts in SAP

SAP Controlling Training

‣ SAP CO Tutorials

SAP TCodes

‣ SAP TCodes

‣ SAP FI TCodes