

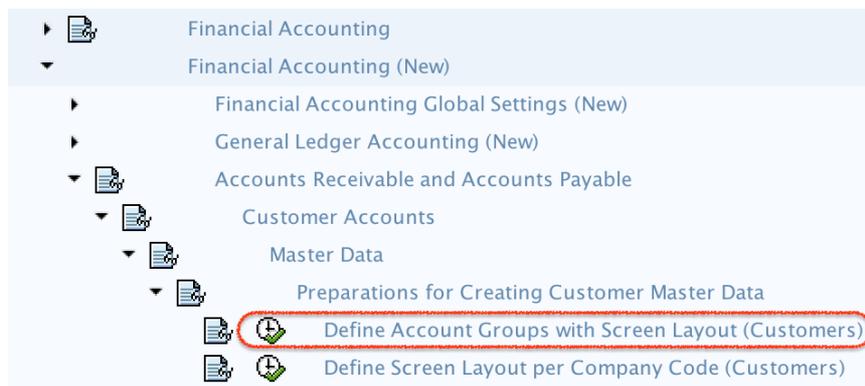
Define Customer Account Groups in SAP

How to Create Customer Account Groups in SAP

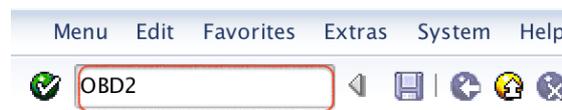
In this SAP tutorials, We are going to configure the following customer account groups in [SAP](#).

Group	Name
TK01	Domestic Customers
Tk02	Export Customers
TK03	One-Time Customers

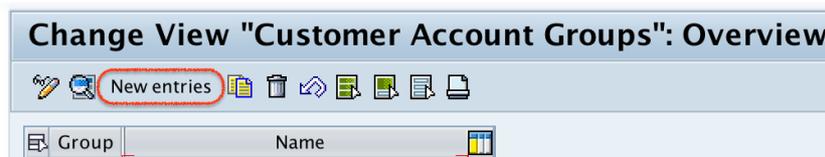
- Transaction Code: – [OBD2](#)
- Menu path: – [SPRO](#) > [Financial Accounting](#) (New) -> Accounts Receivable and Accounts Payable -> Customer Accounts -> Master Data -> Preparations for Creating Customer Master Data.



Step 1) Enter [T-Code](#) “OBD2” in the SAP command and enter from keyboard



Step 2) on change view “customer account groups” overview screen, click on new entries button to define new customer account groups in SAP as per the company requirements.



Step 3) On new entries customer account groups screen, update the following details.

- Account group: – Update the key that identifies the customers account group in SAP. You are allowed to enter up to 4 alpha numeric digits.
- Description: – Update the description of account group.

New Entries: Details of Added Entries

Expand Field Status    

Account group

General data

Meaning

One-time account

Output determ.proc.

Field status

General data

Company code data

Sales data

Click on save button, choose customize request and save the configured data.

Step 4) Now double click on “General Data” option. General data is all related to common information of the customers.

New Entries: Details of Added Entries

Expand Field Status    

Account group

General data

Meaning

One-time account

Output determ.proc.

Field status

General data

Company code data

Sales data

Now double click on the sub groups and set the field status of the fields as the optional, suppressed, required and display.

Note: – Based on the fields selection, you are prompted the fields when you are creating the customer master record.

Maintain Field Status Group: Overview

 Subgroup list

Page 1 / 1

General Data

Acct group TK01

Domestic Customers

General data

Select Group

ETM Basic Data

ETM Settlement Data

Address

Communication

Control

Marketing

Payment transactions

Unloading points

Contact person

Foreign trade

After maintaining the field status fields for customer accounts general data, return back to main screen by pressing function F3 key or back button.

Step 5) Now double click on company code data and double click on sub groups of company code for maintaining the field status of the fields of company code as optional, suppress, required and display.

- Make the Reconciliation account as required entry.
- Choose other field as suppress or required entry or optional entry or display as per the company requirement.

Maintain Field Status Group: Account management

Field check

General Data Page 1 / 1

Acct group TK01
Domestic Customers
Company code data

Account management

	Suppress	Req. Entry	Opt. entry	Display
Reconciliation account	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cash management group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Previous account number	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sort key	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Head office	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Authorization	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Preference indicator	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Interest calculation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Buying Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Personnel number	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Release Group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Gross income tax	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Value adjustment key	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click on save button to save the data.

Step 6) Now double click on sales data for maintaining the field status group related to SAP SD data. Double click on sub groups of sales data and make fields as optional, required, display as per the requirements.

Maintain Field Status Group: Sales

Field check

General Data Page 1 / 2

Acct group TK01
Domestic Customers
SD Data

Sales

	Suppress	Req. Entry	Opt. entry	Display
Sales group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Statistics group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Customer group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sales district	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Pricing procedure	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Price group	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Price list type	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Units of measure group	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Currency	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Our account with customer	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Order probability	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Cust.scheme product proposal	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Default product proposal	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Sales office	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Authorization	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Exchange rate type	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Switch off rounding for cust.	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
ABC class	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Click on save button and save the configured customer account groups details.

Successfully we have defined customer account groups in SAP.

SAP FICO Training

- [SAP FICO Tutorials](#)

SAP FICO - Introduction

- [SAP Financial Accounting](#)

- [What is SAP FICO](#)

- [What is client in SAP](#)

SAP FICO - Enterprise Structure

- [Define Company in SAP](#)

- [Define Company Code in SAP](#)

- [Assign company code to company in SAP](#)

- [Define business area and consolidation business area in SAP](#)

- [Assign business area to consolidated business area in SAP](#)

- [Define credit control area in SAP](#)

- [Assign company code to credit control area in SAP](#)

- [Define functional area in SAP](#)

- [Maintain Financial Management Area in SAP](#)

- [Assign financial management area to company code in SAP](#)

- [How to create segments in SAP](#)

SAP FICO - Global Parameters

- [What is Chart of accounts and how to create COA in SAP?](#)

- [Assign company code to chart of accounts](#)

- [What is Fiscal year in SAP?](#)

- [How to maintain fiscal year variant](#)

- [Assign company code to fiscal year variant](#)

- [Define account group in SAP](#)

- [Define retained earnings account](#)

- [Define posting period variant \(PPV\)](#)

- [Assign variants to company code in SAP](#)

- [Open and closing posting period variants](#)

- [Define field status variant and field status groups in FICO](#)

‡ Assign company code to field status variant

‡ Define Tolerance group for G/L accounts

‡ Define Tolerance group for employees

‡ Check company code global parameters

SAP FICO - Foreign Currency Transactions

‡ Check exchange rate types

‡ Define translation ratios for currency translation

‡ How to maintain exchange rates in SAP

‡ Define accounts for exchange rate differences

‡ Define foreign currency valuation methods

‡ Define accounting principles and assign to ledger group

‡ Define valuation areas and assign to accounting principles

SAP FICO - New G/L Accounting

‡ How to activate new G/L accounting?

‡ Define ledgers for general ledger accounting

‡ Define currencies for leading currency

‡ Define & Activate Non-Leading Ledgers

‡ Define Zero-balance clearing account

‡ Define interest calculation types

‡ Define interest indicator

SAP FICO - Accounts Receivable

‡ Define account group for customers

‡ Maintain number ranges for customer account groups

‡ Assign number ranges to customer account groups

‡ Define risk categories

‡ Define tolerance group for Customers

‡ Create sundry debtors accounts

‡ Define Customer Master Record

SAP FICO - Accounts Payable

‡ What is Accounts Payable in SAP?

‡ Define vendor account groups

‡ Maintain number range intervals for vendor accounts

‡ Assign number ranges to vendor account groups

‡ Create payment terms

‡ Define accounts for cash discount taken

‡ Define Vendor reconciliation account

‡ Create vendor code

SAP FICO - Tax on Sales and Purchases

‡ What is Sales tax and Purchase tax in SAP?

‡ Define tax calculation procedures

‡ Assign country to calculation procedure

‡ Assign tax codes for non taxable transactions

‡ Maintain tax codes for sales and purchases

‡ Define tax accounts in SAP

SAP FICO - Bank Accounting

‡ What is Bank Accounting in SAP?

‡ Define bank key

‡ Define house bank in SAP

‡ Create check lots

‡ Automatic payment program

SAP FICO - Asset Accounting

‡ What is Asset Accounting in SAP?

‡ Define Chart of Depreciation

‡ Assign chart of depreciation to company code

‡ Specify Account Determination

‡ Number range intervals for Assets

‡ Maintain Asset Classes

‡ Define tax accounts in SAP

SAP Controlling Training

‡ SAP CO Tutorials

SAP TCodes

‡ SAP TCodes

‡ SAP FI TCodes