

Define Tolerance Groups for Employees in SAP

In this [SAP Fico tutorials](#) you will learn how to define tolerance groups for employees in SAP. In our previous SAP training tutorial we have learned how to define [tolerance groups for G/L accounts in SAP](#).

Define Tolerance Groups for Employees

Tolerance groups for employees in SAP determines the upper limits for postings as per

- Amount per document
- Amount per open item account
- Cash discount
- Payment differences.

Scenario: – If we have 10,000 users and we have create account for every user which takes lot of time. In order to overcome this issue [SAP](#) has developed tolerance groups. We can define as many as tolerance groups for employees as per organizational requirements and assign with tolerance limits. The SAP system doesn't allow the postings beyond their limits.

For example

	Group- A	Group B	Group C
Amt per document	1,00,000	10,00,000	1,00,000
Amt per open item account	1,00,000	10,00,000	1,00,000
Cash	0	5%	10%

SAP Implementation steps

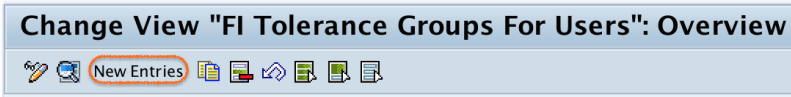
- **Transaction code:** – [OBA4](#)
- **Menu Path:** – [SPRO](#) >> [IMG](#) >> [Financial Accounting \(New\)](#) >> [Financial Accounting Global Settings \(New\)](#) >> [Document](#) >> [Tolerance groups](#) >> [Define tolerance groups for employees](#).

Step 1) Enter T-Code "[OBA4](#)" in the SAP command field and enter to continue.



Step 2) On change view "FI Tolerance Groups For Users" screen, click on new entries button to create

tolerance groups for employees.



Step 3) On new entries screen, update the following details.

- Group: – For practice purpose, let use *same tolerance group for all company codes, so it is recommended to use blank tolerance group.*
- Company code: – Update the **company code** “TK01”
- Amount per document: – Enter maximum amount allowed per document
- Amount per open item account: – Enter maximum amount per line items.
- Cash discount per line item: – Update the maximum cash discount allowed
- Permitted payment differences: – Keep this field as blank

Upper limits for posting procedures			
Amount per document		999.999.999,00	
Amount per open item account item		999.999.999,00	
Cash discount per line item		5,000%	

Permitted payment differences			
	Amount	Percent	Cash discnt adj.to
Revenue	<input type="text"/>	<input type="text"/> %	<input type="text"/>
Expense	<input type="text"/>	<input type="text"/> %	<input type="text"/>

After updating all the required details, click on save button and save the configured tolerance groups details.

Successfully we have maintained *tolerance groups for employees in SAP.*

SAP FICO Training

↳ [SAP FICO Tutorials](#)

SAP FICO - Introduction

↳ [SAP Financial Accounting](#)

↳ [What is SAP FICO](#)

↳ [What is client in SAP](#)

SAP FICO - Enterprise Structure

↳ [Define Company in SAP](#)

↳ [Define Company Code in SAP](#)

- Assign company code to company in SAP
- Define business area and consolidation business area in SAP
- Assign business area to consolidated business area in SAP
- Define credit control area in SAP
- Assign company code to credit control area in SAP
- Define functional area in SAP
- Maintain Financial Management Area in SAP
- Assign financial management area to company code in SAP
- How to create segments in SAP

SAP FICO - Global Parameters

- What is Chart of accounts and how to create COA in SAP?
- Assign company code to chart of accounts
- What is Fiscal year in SAP?
- How to maintain fiscal year variant
- Assign company code to fiscal year variant
- Define account group in SAP
- Define retained earnings account
- Define posting period variant (PPV)
- Assign variants to company code in SAP
- Open and closing posting period variants
- Define field status variant and field status groups in FICO
- Assign company code to field status variant
- Define Tolerance group for G/L accounts
- Define Tolerance group for employees
- Check company code global parameters

SAP FICO - Foreign Currency Transactions

- Check exchange rate types
- Define translation ratios for currency translation
- How to maintain exchange rates in SAP
- Define accounts for exchange rate differences
- Define foreign currency valuation methods
- Define accounting principles and assign to ledger group
- Define valuation areas and assign to accounting principles

SAP FICO - New G/L Accounting

- ‡ How to activate new G/L accounting?
- ‡ Define ledgers for general ledger accounting
- ‡ Define currencies for leading currency
- ‡ Define & Activate Non-Leading Ledgers
- ‡ Define Zero-balance clearing account
- ‡ Define interest calculation types
- ‡ Define interest indicator

SAP FICO - Accounts Receivable

- ‡ Define account group for customers
- ‡ Maintain number ranges for customer account groups
- ‡ Assign number ranges to customer account groups
- ‡ Define risk categories
- ‡ Define tolerance group for Customers
- ‡ Create sundry debtors accounts
- ‡ Define Customer Master Record

SAP FICO - Accounts Payable

- ‡ What is Accounts Payable in SAP?
- ‡ Define vendor account groups
- ‡ Maintain number range intervals for vendor accounts
- ‡ Assign number ranges to vendor account groups
- ‡ Create payment terms
- ‡ Define accounts for cash discount taken
- ‡ Define Vendor reconciliation account
- ‡ Create vendor code

SAP FICO - Tax on Sales and Purchases

- ‡ What is Sales tax and Purchase tax in SAP?
- ‡ Define tax calculation procedures
- ‡ Assign country to calculation procedure
- ‡ Assign tax codes for non taxable transactions
- ‡ Maintain tax codes for sales and purchases
- ‡ Define tax accounts in SAP

SAP FICO - Bank Accounting

- ‡ What is Bank Accounting in SAP?

‡ Define bank key

‡ Define house bank in SAP

‡ Create check lots

‡ Automatic payment program

SAP FICO - Asset Accounting

‡ What is Asset Accounting in SAP?

‡ Define Chart of Depreciation

‡ Assign chart of depreciation to company code

‡ Specify Account Determination

‡ Number range intervals for Assets

‡ Maintain Asset Classes

‡ Define tax accounts in SAP

SAP Controlling Training

‡ SAP CO Tutorials

SAP TCodes

‡ SAP TCodes

‡ SAP FI TCodes